# THE TALBOT TRUSTS

### FEEDBACK FORM

**As part of accepting your grant from The Talbot Trusts, you have agreed to provide some feedback to the Trustees about how you have used our funding and the difference it has made to the people you support.**  Please complete this form and return via email to admin@thetalbottrusts.com.  You can also download a copy of the form from our website - [thetalbottrusts.com/grant-application/](http://thetalbottrusts.com/grant-application/).

**Please return the form as soon as you can after you have finished spending your grant and no more than 12 months after receiving it.**  If this is not possible or if you would like some further help and guidance in completing the form, please get in touch to explain the situation as soon as you can. You can contact us by emailing admin@thetalbottrusts.com or calling 0777 366 0552. Please also get in touch if you need an alternative format of this form, for instance one with larger print or one which is suitable for completion by hand. If you would prefer to attend one of our Trustee meetings to advise us of your progress instead, please get in touch.

**If we do not hear from you, this may be taken into consideration when we are assessing any future applications you make to The Talbot Trusts.**

We really appreciate your time and effort in completing this form, which will help us to better understand the organisations and projects we fund, the people they support and the difference that they make. We hope that the process will also be valuable for you by allowing you to understand and demonstrate your impact.

We do not want to create additional, unnecessary work for you and we know that you may already have a document which answers some or all of the questions on this form, such as your annual report or an update you have prepared for another funder. If this is the case, rather than rewriting the information to fit The Talbot Trusts’ form, please feel free to send us the original document and refer to the relevant sections when completing our feedback form (eg. ‘Please see Section 2 of our Annual Report which is attached to this email’).

Please note: we use the word ‘project’ several times in this form. By this, we just mean the work that our grant has funded or part-funded.  It could be a new project, an ongoing service or the purchase of a piece of equipment.  We would simply like to understand how many people it has helped and how it has helped them.

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| --- |
| **Name of organisation** |
|  |
| **Contact name** |
|  |
| **Phone number** | **E-mail address** |
|  |  |
| **Project name** |
|  |
| **Date of grant award** | **Project end date**If the work is ongoing, please provide the date when your grant from The Talbot Trusts was used up. |
|  |  |
| **Amount of grant award** |
|  |
| **Please tell us how your grant was spent**  |
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|  |  |
| --- | --- |
| **Item** | **Cost** |
|  |  |
|  |  |
|  |  |
|  |  |
| **Total** |  |

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| **How many people have benefitted from this project and The Talbot Trusts’ funding?** |
|  |
| **What were the main benefits the project delivered for the people it supported?**Please include any relevant statistics and other evidence you have collected which shows that you delivered these benefits. |
|  |
| **To help us better understand the difference your project makes, please provide a case study or story of how it helped one person or family.**We would like to use this information on our website and social media to promote our work and yours. If you can, please provide names and send us one or more photos we can use. If this is not appropriate, please provide an anonymised case study instead. |
|  |
| **Have you encountered any particular problems or challenges since receiving your grant? If so, what did you learn from these?**Even the best projects are very unlikely to run completely smoothly without any issues and even the best support will not be effective for everyone. This is absolutely fine, but we think it is very important that you, and we, can learn from any problems you have encountered. So we ask you to please tell us honestly about your challenges and the things that have not worked out as well as you hoped. |
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| **What are your plans for the future of this project? How will you fund it now that your grant from The Talbot Trusts has come to an end?** |
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| **Equity, Diversity & Inclusion (EDI)**Please complete as much of the information below as you can to tell us about the people your project has supported. You can use numbers or percentages. If you do not have exact figures, please feel free to provide estimates instead. |
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|  |  |
| --- | --- |
| **Is any of the information below estimated?** | Y/N (delete as appropriate) |
| **If so, please tell us which parts:** |
|  |

|  |
| --- |
| **Ethnicity** |
| **White** |
| English / Welsh / Scottish / British / Northern Irish |  | Roma |  |
| Irish |  | Other White background |  |
| Gypsy/Irish Traveller |  |  |
| **Asian or Asian British** |
| Indian |  | Pakistani |  |
| Bangladeshi |  | Chinese |  |
| Other Asian background |  |  |
| **Black of Black British** |
| Caribbean |  | African |  |
| Somali |  | Other Black background |  |
| **Other ethnic group** |
| Yemeni |  | Other ethnic group |  |
| Other Arab |  |  |
| **Mixed/multiple heritage** |
| White and Black Caribbean |  | White and Asian |  |
| White and Black African |  | Other mixed background |  |

|  |  |  |
| --- | --- | --- |
| **Age** |  | **Religion / Belief** |
| Under 18 |  |  | No religion |  |
| 18 – 24 |  |  | Christian |  |
| 25 – 34 |  |  | Jewish |  |
| 35 – 44  |  |  | Hindu |  |
| 45 – 54  |  |  | Buddhist |  |
| 55 – 64  |  |  | Muslim |  |
| 65 – 74  |  |  | SIkh |  |
| 75 + |  |  | Other |  |

|  |  |  |
| --- | --- | --- |
| **Sexual Orientation** |  | **Gender Identity** |
| Bi |  |  | Female |  |
| Gay / lesbian |  |  | Trans |  |
| Heterosexual / straight |  |  | Non-binary |  |
| Other  |  |  | Intersex |  |
|  |  |  | Other |  |

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| --- |
| **Disability** |
| No disability |  | Communication (e.g. impaired speech) |  |
| Hearing (e.g. mild to profound deafness) |  | Learning (mild to profound learning disability) |  |
| Mental ill health (e.g. bipolar disorder, depression, anxiety) |  | Visual (e.g. partially sighted to blind) |  |
| Developmental (e.g. dyslexia) |  | Impaired memory / concentration or ability to understand (e.g. head injury, stroke, dementia) |  |
| Long-term illness or health condition (e.g. cancer, HIV, diabetes, arthritis) |  | Mobility of physical (e.g. walking, dexterity) |  |
| Autistic Spectrum Disorders or Attention Deficit Disorders |  | Other |  |

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